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SANBORN REGIONAL SCHOOL BOARD
POLICY COMMITTEE MEETING MINUTES
Wednesday October 4, 2017

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In Attendance: Dr. Pam Brown, Taryn Lytle, Tammy Mahoney, Superintendent Ambrose

1.   Meeting called to order at 4:47 by Dr. Pam Brown, Chair

2.   Review of Minutes from 9-6-17

> 2.1 **Motion made by Dr. Brown to approve 9-6-17 Minutes with amendments moved by Ms. Lytle and seconded by Ms. Mahoney**.   Dr. Brown asked that Policy BEDC (Quorum) include language previously discussed which is as follows: *The District shall arrange to have an IT staff member present to provide technical support at Board meetings which anticipate remote attendance by one or more Board members*. **Vote: All in Favor.**

3.   Old Business

> 3.1 **EHB**-Data Records Retention- OK for 2nd Read on 10/4
>
> **EHB-R-**Local Records Retention Schedule-Tabled until first two paragraphs are added.
>
> **IHAMA-**Teaching About Alcohol, Drugs and Tobacco- OK for 2nd Read on 10/4
>
> **JLCK-**Special Physical Health Needs of Students-OK for 2nd Read on 10-with "daily" stricken due to input from High School Nurse, Karen Scanlon.
>
> 3.2 **Up-date on NHSBA Comprehensive Policy Review**-Mr. Ambrose reported policies were sent to Barrett Christina.
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> 3.3 **Up-date on new EFAA-School Lunch Program Meal Charges**- The group reviewed input from Café Services and follow-up on 1.) Bounced Checks, After School Snacks & Negative Balance at the end of the year. Policy Tabled until verbiage is clarified.
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> 3.4 **Report on new IHAMB-Teaching About Self-Protection**-Group decided to skip this Optional policy as not needed since JLIF covers same.
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> 3.5 **Report on new JLIF** (sent to Principals for feedback)-Tom will check/ will also send to Officer Rick and Leadership team.
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> 3.6 **Up-date on CD**-Hiring Policy for Administrative Personnel-Tom recommends combining CD, GCEB and GCEB-R. Will fix new draft of CD for next meeting.
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> 3.7 **Merger of GCEB & GCEB-R by Taryn- Address this with Policy CD at next meeting.**
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> Meeting adjourned at 6:03 PM
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> Next Meeting is 10-18-17 at 4:45 PM
>
> Recorder: Phyllis Kennedy